

# CITY OF CORRY

CHAMBERS/ZOOM - ONLINE

5:00 PM

MARCH 28, 2022

Mayor Baker opened the meeting. Invocation was given by Karen Silvis followed by the Pledge of Allegiance. Roll call found Council members Fike, Lindstrom, Roche and Sproveri present, along with City Solicitor Caparosa, City Business Manager Heil, City Treasurer Levi Kelly, Interim Fire Chief Hodak and City Controller William Hammond III.

(1) Mayor Baker made a motion to amend the agenda adding letter of resignation of Nick Heil and extending an offer for the Utility Clerk.

Hearing of the Public: none

(2) Mr. Roche made a motion to receive and file letter dated March 22, 2022 from Nick Heil resigning as the Business Manager effective April 1, 2022; Mr. Fike seconded the motion which carried unanimously.

Mr. Roche made a motion to accept with regret resignation of Nick Heil effective April 1, 2022; Mr. Fike seconded the motion which carried unanimously.

(3) Mr. Roche made a motion to appoint Joanne Smith as City Administrator effective March 29, 2022 with the salary of \$70,000 and approve Mrs. Smith residing outside the City; Mr. Sproveri seconded the motion which carried unanimously.

(4) Mr. Sproveri made a motion to approve an employment offer to Samantha Vollettine for the position of Executive Assistant with a salary of \$45,000; Mr. Fike seconded the motion which carried unanimously.

(5) Mr. Roche made a motion approve an employment offer to Levi Kelly changing the City Treasurer position from part-time to full-time with a salary of \$50,000; Mr. Fike seconded the motion which carried unanimously.

(6) Mrs. Lindstrom made a motion to approve an employment offer to Laura Thomas for the position of City Clerk with a salary of \$35,000; Mr. Fike seconded the motion which carried unanimously.

(7) Mrs. Lindstrom made a motion to extend an offer of employment for the full-time Utility Clerk; Mr. Roche seconded the motion which carried unanimously.

(8) Mr. Roche made a motion to appoint William Roche, Finance Director; William Hammond III, City Controller; Joanne Smith, City Administrator; and Levi Kelly, City Treasurer as principal signers on all City of Corry bank accounts with various institutions; Mr. Fike seconded the motion which carried unanimously.

Hearing of the Public:

Karen Silvis voiced her concerns regarding the intersection of Columbus Avenue and Center Street. She explained that there is not a turning lane on two sides of the intersection but people still pull-up as there is three lanes. She said there is going to be a bad accident because of this situation. She understands that these are State roads but she is asking if anything can be done.

James Roberts asked for the names and backgrounds of the individuals that were appointed or an employment offer was given. Mayor Baker stated Joanne Smith has been with the City for 16 years and has worked her way up to the Office Administration/City Clerk. She is very experienced in all the financials,

ROLL CALL

AMEND AGENDA

HEARING OF THE  
PUBLIC

N HEIL RESIGNATION  
LETTER

APPOINT  
J SMITH CITY  
ADMINISTRATOR

S VOLLENTINE  
EXECUTIVE  
ASSISTANT

CITY TREASURER  
PART-TIME TO  
FULL-TIME

L THOMAS  
CITY CLERK

EXTEND OFFER  
UTILITY CLERK

SIGNERS ON ALL  
BANK ACCOUNTS

HEARING OF THE  
PUBLIC

workings of the administration and very knowledgeable of all the projects the City is involved. Mr. Roberts asked if she lived outside the City. Mrs. Smith lives in Wayne Twp, Corry School District. Samantha Vollentine has work for the City for 3 years. She is one of those people that can get stuff done and is very efficient. She has an associate's degree in accounting. Levi Kelly was elected to be the City Treasurer and he is expanding his duties. He is a graduate of Jamestown Business College with an associate's degree with focus on business and accounting. Laura Thomas is more than qualified for the City Clerk position and has an associate's degree in business administration. Mr. Sproveri stated we are very lucky to be able to promote from within the City with great candidates and we will see great things from the administration.

(9) Announcement of meetings:

- March 24, 2022 executive session was held regarding personnel and property.
- Thursday, April 7, 2022 work session, 5:15pm in Council Chambers or by zoom.
- Thursday, April 14, 2022 work session, 5:15pm in Council Chambers or by zoom.
- Monday, April 18, 2022, regular meeting, 7pm in Council Chambers or by Zoom.

MEETING  
SCHEDULE

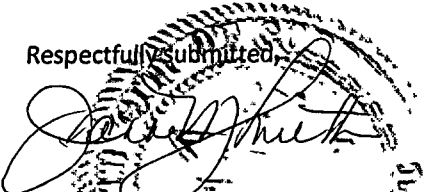
(10) Mayor Baker stated this is going to be a big step for the City to work together because we will have five people in the office that are going to rotate and absorb the duties and get it done. Mr. Heil is going to be a consultant when needed. Mayor Baker stated he knows this is the right move and it will work out well. We may have a little hiccup along the way but we will work together to get over it. Mrs. Lindstrom stated we have a lot of confidence in the staff at City Hall.

MAYOR  
COMMENTS

(11) The meeting was adjourned at 5:16 pm.

ADJOURN

Respectfully submitted,

  
Joanne M. Smith  
City Clerk