

CITY OF CORRY

CHAMBERS/ZOOM - ONLINE

7:00 PM

MARCH 21, 2022

Mayor Baker opened the meeting by leading the invocation and the Pledge of Allegiance. Roll call found Council members Fike, Lindstrom, Roche and Sproveri present, along with City Solicitor Caparosa, Attorney Warner, City Business Manager Heil, Police Chief Cherry, Interim Fire Chief Hodak, Streets Lead Operator Mark Leofsky and City Controller Hammond.

(1) Mayor Baker announced the following amendments to the agenda:

- Add Steve Bresler letter of interest to Civil Service Board
- Add Charlie Campbell letter of interest to Municipal Authority
- Remove from unfinished business City Administrator
- Executive session after tonight's meeting regarding personnel

(2) Mrs. Lindstrom made a motion to approve the February 21, 2022 regular meeting minutes; Mr. Sproveri seconded the motion which carried unanimously.

(3) Mr. Fike made a motion to approve the March 10, 2022 special meeting minutes; Mr. Roche seconded the motion which carried unanimously.

(4) Mr. Fike made a motion to approve the minutes of the March 17, 2022 CDBG Public Hearing; Mr. Sproveri seconded the motion which carried unanimously.

Hearing of the Public:

Steve Bresler noted a couple comments regarding the February 21, 2022 minutes during the hearing of the public. Repairs to the railroad, he stated that is dangerous for several reasons. If the City starts making the repairs then the City will always have to make the repairs. He stated that is not a good idea. In regards to the new waste containers, there is a comment of the possibility of changing where the \$1/month goes. He stated previously the fee was already changed from \$.50 to \$1 to help with getting the containers. With regard to the special meeting on March 17, 2022, deleting the kitchen upgrade project and reallocating the funds is understandable and the need for the generators. The original motivation to redo the kitchen was that the Community Center is our emergency backup in the event of a disaster. Mr. Bresler stated one of the main reason as why he is here is the topic of the 2022 Tar/Chipping and Paving Projects. He is against doing anything to Wright Street between Smith and Frederick. He and a lot of his neighbors that are in attendance tonight, would like to see it saved as a brick road. He said certainly it needs to be fixed. He explained the base was not done properly on Frederick when the sewer main was installed.

(5) Mr. Sproveri made a motion to receive and file letter from Interim Fire Chief Hodak regarding vacant career officer positions; Mrs. Lindstrom seconded the motion which carried unanimously.

Mr. Sproveri made a motion for the City Clerk to write a letter to the Civil Service Board requesting a certification of eligibility list for Captain and Lieutenant positions; Mr. Fike seconded the motion which carried unanimously.

(6) Mr. Sproveri made a motion to receive and file letter dated February 28, 2022 from Lisa Jordan resigning as the HR/Benefits/Payroll Administrator effective March 11, 2022; Mr. Roche seconded the motion which carried unanimously.

Mr. Fike made a motion to accept resignation of Lisa Jordan effective March 11, 2022; Mayor Baker seconded the motion which carried unanimously. He stated we thank her for all her work and we are sorry to see her go.

ROLL CALL

AMEND AGENDA

**APPROVE COUNCIL
MINUTES**

-REGULAR MTG

-SPECIAL MTG

-CDBG HEARING

**HEARING OF THE
PUBLIC**

**VACANT CAREER
FIRE OFFICER
POSITIONS**

**L JORDAN
RESIGNATION
LETTER**

(7) Mr. Fike made a motion to receive and file letter from Jason Knapp resigning from full-time service with the City of Corry effective March 31, 2022; Mr. Sproveri seconded the motion which carried unanimously. Mr. Fike made a motion to accept resignation of Jason Knapp effective March 31, 2022; Mrs. Lindstrom seconded the motion which carried unanimously.

**J KNAPP
RESIGNATION
LETTER**

(8) Mayor Baker made a motion to receive and file letter dated March 16, 2022 from Regis Dombrowski resigning as Vice-Chair on the Municipal Authority and add him as an Emeritus Member; Mr. Fike seconded the motion which carried unanimously.

**R DOMBROWSKI
RESIGNATION
FROM MUNICIPAL
AUTHORITY**

Mayor Baker made a motion to accept resignation of Regis Dombrowski from the Municipal Authority; Mr. Fike seconded the motion which carried unanimously.

**LETTERS OF
INTEREST
MUNICIPAL AUTH**

(9) Mayor Baker made a motion to receive and file letter of interest from Robert (Bob) Frazier for the Municipal Authority; Mr. Roche seconded the motion which carried unanimously.

Mr. Roche made a motion to receive and file letter of interest from Charlie Campbell for the Municipal Authority; Mr. Fike seconded the motion which carried unanimously.

**APPOINT
R FRAZIER MUNIC
AUTH**

Mr. Fike made a motion to appoint Robert Frazier as a member of the Municipal Authority with term ending December 31, 2024; Mr. Roche seconded the motion which carried unanimously.

(10) Mr. Roche made a motion to receive and file letter of interest from Michael Roush for the Zoning and Code Enforcement Officer; Mr. Fike seconded the motion which carried unanimously.

**LETTERS OF
INTEREST ZONING
/ CODE ENFORC.**

Mr. Roche made a motion to receive and file letter of interest from Phil Conklin Jr for the Zoning and Code Enforcement Officer; Mr. Fike seconded the motion which carried unanimously.

(11) Mr. Fike made a motion to receive and file the February 2022 Police Report; Mr. Roche seconded the motion which carried unanimously.

POLICE REPORT

(12) Mr. Sproveri made a motion to receive and file letter of interest from Steve Bresler to serve on the Civil Service Board; Mr. Roche seconded the motion which carried unanimously.

**S BRESLER LTR OF
INTEREST – CIVIL
SERVICE BOARD**

(13) Mr. Fike made a motion to approve Resolution 22-09 authorizing a budget modification for the City of Corry's 2020 CDBG-CV Program; Mr. Sproveri seconded the motion which carried unanimously.

**22-09 CDBG-CV
MODIFICATION**

(14) Mr. Fike made a motion to appoint Environmental Planning & Design for the STMP Phase II Project which includes the Asset Inventory, Property Assessment, Comprehensive Plan Update and Zoning Ordinance Rewrite subject to legal approval; Mr. Roche seconded the motion. Mayor Baker announced motion passes.

**APPOINTMENT
FOR STMP
PHASE II PROJECT**

(15) Mayor Baker gave an update on the airport project. The tanks are in need of cleaning before fuel can be put in them. We have do to this with the review of the fuel supplier which is Purvis. He has a quote from Total Tank Works, LLC for \$1,780 to clean the jet fuel tank which amounts to scrubbing all the mold out to make sure it is safe to be used. Purvis will not put fuel in the tanks for aviation use until it meets their standards. Mayor Baker requested a motion to go ahead with the cleaning of the jet fuel tank so we can start selling jet fuel and aviation gas as fast as we can with safety measure involved. Mr. Sproveri asked if we had a lot of call for it right now. Mayor Baker stated yes that everyone that is using the airport and there is also a helicopter flying over that would use it. He stated we have ten planes there now instead of seven. He is still working with the legal department on getting the formation of the authority and he has to assemble an airport mission, by-laws and to establish an initial board. We are looking for people that are aviation experts and

AIRPORT UPDATE

skilled in the business plan for aviation/airport operations. We do need to get more funds for the business plan. It is slow and tedious but we are getting there. Mr. Fike asked who would be managing the sale of the fuel. Mayor Baker stated with Purvis, you must have qualified people take care of the tanks and monitor them twice a day. They will train five people. There are already two trained. The card reader is the business end. Mr. Fike rephrased his question, who is going to be there on the day to day to sell the fuel to whoever is buying it. Mayor Baker stated it is self-service with the card reader. Someone will be there twice a day to do the number calculations, check the tanks for water and safety.

Mr. Roche made a motion to move forward with the cleaning of the jet fuel tanks per the quote of \$1,780; Mrs. Lindstrom seconded the motion. Mr. Fike voted against. Mayor Baker announced motion passes.

Mayor Baker stated the temporary manager at the airport, Lester Zook, is trained on the jet fuel. He is also a designated flight examiner. He is only there part-time. Part-time employee, Nancy Morrison, is hired by the City and has been trained on the jet fuel. Probably the Mayor will be trained along with an additional two people.

(16) Mr. Sproveri made a motion to continue with the previously recommended police promotions with a change in the rules going forward with future promotions; Mr. Roche seconded the motion which carried unanimously.

(17) Mayor Baker stated discussion regarding personnel of the Interim Zoning Officer will be done during an executive meeting.

(18) Mr. Fike made a motion to approve the Fire Department Property for Media Purposes Policy #FD.02.22.22 effective immediately; Mr. Roche seconded the motion which carried unanimously.

(19) Mr. Sproveri made a motion to appoint Steven Bresler to the vacant seat on the Civil Service Board with term ending December 31, 2023; Mr. Roche seconded the motion which carried unanimously.

(20) Mr. Sproveri announced a Proclamation that April 2022 is Pennsylvania 811 Safe Digging Month. This initiative serves as a reminder to all excavators and homeowners to call 811 at least three business days before digging. The call before you dig process helps prevent injuries, property damages, and inconvenient utility outages. The City of Corry supports April as Safe Digging Month! Call 811 before you dig.

(21) Mr. Roche made a motion for the approval of the payment of the bill list when funds are available and vouchers are signed; Mr. Sproveri seconded the motion which carried unanimously.

(22) Mr. Sproveri stated that on the Civil Service Board we can put up to three alternates and those positions are vacant. Anyone that is interested to please contact the City. Chief Hodak reminded everyone that with spring cleaning, that fires 36" or larger require a burn permit. He encourages anyone burning to use caution because things are starting to dry out a bit. Mr. Sproveri stated the eWaste Event is official and will be held on April 23. The website is live for reservations which are required.

(23) Mayor Baker presented the fire department with a check from Robert Owens that had a fire call. The money is strictly for the fire department to use for their benefit. Mr. Sproveri thanked him for his donation.

(24) Mr. Fike stated that we are in the infancy stages of doing any type of street improvements. We will be looking for more input as we put a plan together.

Announcement of the Spring Brush & Bagged Leaf Pick-Up is scheduled for April 18 – April 29. Brush must be placed with the cut ends of brush pointing toward the curb. Bagged leave and yard waste must not contain any stones or pet waste.

APPROVE
CLEANING OF JET
FUEL TANKS AT
AIRPORT

POLICE
PROMOTIONS

DISCUSSION
INTERIM ZONING
OFFICER

FIRE DEPT MEDIA
PURPOSES POLICY

APPOINT S
BRESLER CIVIL
SERVICE BOARD

PROCLAMATION
SAFE DIGGING
MONTH

BILL LIST

SAFETY DIRECTOR
COMMENTS
-ALT CIVIL SVC
-BURN PERMITS
-EWAST EVENT

DONATION TO
FIRE DEPT

PUBLIC WORKS
UPDATE
-SPRING BRUSH &
BAGGED LEAF
PICK-UP

Mr. Leofsky is asking for Council's direction on the scope of the street improvement projects to narrow down the overall scope of the project. We had discussed the liquid fuels money that is available. He is asking what direction does Council what to go with the tar and chipping on dirt roads or paved streets. He will get more information related to footage of specific streets and present it again to Council. Mr. Sproveri stated that ultimately paving is what people want but it is expensive. He stated that the cost is a million dollars per mile. Mr. Heil stated we get \$220,000/year in liquid fuels money. Chuck Gray, Impact Corry, stated if we have all information needed that infrastructure grants will be coming down in the next month.

**-STREETS
IMPROVEMENT
PROJECT
DISCUSSION**

Mr. Leofsky stated he hopes that everyone on Council and everyone sitting in Council Chambers knows what an asset Jason Knapp is for the City of Corry Water Department. He will be greatly missed and this is a huge loss.

**-J KNAPP ASSET
TO THE CITY**

Mr. Fike gave an update of the Mead Park Restroom Project – Mr. Leofsky met with the new crane company and there is no concern with the bridge. Now that the weather has broke, he is requesting that each Council member review the location. The site needs to be prepared prior to the restroom being delivered. Mr. Heil stated a couple months ago, Council voted to cut a \$105,000 check for purchasing the restroom. Mr. Heil and Mr. Fike worked with the grant provider and we were able to get approved for the first \$120,000 reimbursement. The funds have not been received as of yet but it is on the way.

**-MEAD PARK
RESTROOM
UPDATE**

(25) Mr. Roche made a motion to receive and file event request from Corey Henderson for the Running to Win 5K; Mr. Sproveri seconded the motion which carried unanimously.

EVENT REQUESTS:

Mr. Roche made a motion to approve event request from Corey Henderson for the Running to Win 5K to be held on October 8, 2022; Mr. Sproveri seconded the motion which carried unanimously.

**-RUNNING TO
WIN 5K**

(26) Mr. Fike made a motion to receive and file event request from Corry Area Chamber of Commerce for the CorryFest; Mr. Roche seconded the motion which carried unanimously.

-CORYFEST

Mr. Roche made a motion to approve event request from Corry Area Chamber of Commerce for the CorryFest to be held June 10, 11 and 12, 2022; Mr. Sproveri seconded the motion which carried unanimously.

(27) Mr. Sproveri made a motion to receive and file event request from Corry Young Professionals Network for the Farmer's Market; Mayor Baker seconded the motion which carried unanimously.

**-FARMER'S
MARKET**

Mr. Roche made a motion to approve event request from Corry Young Professionals Network for the Farmer's Market scheduled Fridays from May 6 – September 30, 2022; Mr. Sproveri seconded the motion which carried unanimously.

(28) Mr. Roche made a motion to receive and file event request from Corry Area Arts Council for the Thursdays in the Park; Mr. Fike seconded the motion which carried unanimously.

**-THURSDAYS IN
THE PARK**

Mr. Fike made a motion to approve the event request from Corry Area Arts Council for the Thursdays in the Park scheduled for Thursdays from June 2 – August 25, 2022; Mr. Roche seconded the motion which carried unanimously.

Hearing of the Public:

Mr. Roche stated we have an RCAP Grant that we applied for and received at the Redevelopment Authority. He would like to request that the RDA come and explain what is in it, what it can be used for and if there are any expiration dates. He recommended that Bob Grice be contacted to review with Council.

**HEARING OF THE
PUBLIC**

Sherry Taylor stated they rallied the troops of the neighbors because of the discussion of the tar, chipping and paving. In addition, the confusion of the list including tar and chipping of a brick street. Mr. Fike explained that the list was created to start discussion and we will not tar and chip a brick street.

L Catherine Lee stated that Frederick Street is part of the new historic district and leaving the brick street would increase the historical value of the district. She explained that the brick streets also allow the water to get into the ground and not stay on the street. Brick slows down traffic. They do not get pot holes but they do get a dip in the street. She asked the Council take very good consideration in keeping the brick streets.

Jim Taylor stated that there have been studies on the brick streets and how they can flip the bricks over to have the streets look as good as new. He ask Council to consider keeping the brick streets.

Patti Bowen asked why since the new Council came in that so many employees are leaving. Is there any particular reason. Mr. Fike stated that some have found other jobs and moved on. He stated that we have had some great losses. Mayor Baker stated her comments are noted.

Mr. Hammond noted that the section of the solicitor was skipped. He stated with the advice of the solicitor, you might want to consider breaking into an executive session and then reconvening to vote on personnel items without waiting until the next voting meeting.

(29) Mr. Warner stated on behalf of Solicitor Lydia Caparosa and himself, as her assistant, we are looking forward to working with the City. As many people know we have worked with the Corry Municipal Authority and the City with various special projects prior to this. Including but not limited to water, sewer, financing and labor employment matters.

(30) Announcement of meetings:

- March 15, 2022 executive session was held regarding personnel.
- March 21, 2022 executive session was held regarding personnel and legal.
- Thursday, April 7, 2022 work session, 5:15pm in Council Chambers or by Zoom.
- Thursday, April 14, 2022 work session, 5:15pm in Council Chambers or by Zoom.
- Monday, April 18, 2022, regular meeting, 7pm in Council Chambers or by Zoom.

(31) Council broke for an executive session at 8:12 pm and will reconvene.

(32) Council resumed the regular meeting at 9:04 pm.

(33) Mr. Sproveri made a motion to offer the position of Interim Zoning Officer to Phil Conklin Jr at a rate of \$375 per month; Mr. Roche seconded the motion which carried unanimously. The main reason why this is being done tonight is there are zoning issues that need to be addressed. Mayor Baker stated that Mr. Conklin has a long list of qualifications and he had previously worked with these issues in Union City.

(34) The meeting was adjourned at 9:10 pm.

Respectfully submitted,

Joanne M. Smith
City Clerk

HEARING OF THE PUBLIC

SOLICITOR INTRODUCTION

MEETING SCHEDULE

COUNCIL BREAK FOR EXECUTIVE SESSION

RECONVENE

P CONKLIN INTERIM ZONING OFFICER

ADJOURN