

# CITY OF CORRY

## REORGANIZATION MEETING

## AGENDA

JANUARY 3, 2023 7 PM

- 1. OPENING:**
  - a. Call to Order
  - b. Pledge of Allegiance
  - c. Invocation
  - d. Roll Call
- 2. APPOINTMENT OF DEPARTMENT DIRECTOR:**
  - a. Director of Finance and Accounts/Deputy Mayor
  - b. Director of Public Safety
  - c. Director of Streets and Public Improvements
  - d. Director of Parks and Public Property
- 3. RECEIVE AND FILE LETTERS OF INTEREST FROM THE PUBLIC**
- 4. APPOINTMENT OF CHIEF OF POLICE AND CHIEF OF FIRE FOR CURRENT YEAR:**
  - a. Chief of Police
  - b. Fire Chief
  - c. Deputy Fire Chief
- 5. APPOINTMENT OF AUTHORITY MEMBERS:**
  - a. Municipal Authority
  - b. Redevelopment Authority
- 6. APPOINTMENT OF BOARD AND COMMISSION MEMBERS:**
  - a. Tree Committee
  - b. Zoning Board of Adjustments
  - c. International Property Maintenance Code Board (IPMC)
  - d. Civil Service Board
- 7. APPOINTMENT OF ADMINISTRATIVE OFFICERS**
  - a. City Administrator
  - b. Zoning Officer
  - c. Deputy Zoning Officer
  - d. Building Code Official
  - e. Code Enforcement Officer
  - f. Deputy Code Enforcement Officer
  - g. Acting City Clerk
- 8. APPOINTMENTS BY FINANCE DIRECTOR:**
  - a. Deputy Finance Director
  - b. Depositories for City Funds
  - c. Principal Signers on all City of Corry Bank Accounts
  - d. Principal Signers on all City of Corry Bank Accounts Related to Tax Collection
- 9. APPOINTMENTS BY SAFETY DIRECTOR:**
  - a. 1<sup>st</sup> Assistant Chief of the Corry Regional Fire Company
  - b. 2<sup>nd</sup> Assistant Chief of the Corry Regional Fire Company
  - c. 3<sup>rd</sup> Assistant Chief of the Corry Regional Fire Company
  - d. 1<sup>st</sup> Captain of the Corry Regional Fire Company
  - e. 1<sup>st</sup> Lieutenant of the Corry Regional Fire Company
- 10. APPOINTMENT OF DELEGATES:**
  - a. Voting Delegates of the Conelway Regional Emergency Management Agency (CREMA)
  - b. Conelway Regional Emergency Management Agency CREMA Authorized Resource Requestors
  - c. Voting Delegate of the Northwest Tri-County Council of Governments (COG)
  - d. Voting Delegate for the Erie County Planning Commission
  - e. Voting Delegate for the Erie County Metropolitan Planning Organization (MPO)
  - f. Voting Delegates for the Erie County Tax Collection Committee (ECTCC)
- 11. ANOUNCEMENTS**
  - a. Thursday, January 5, 2023, work session, 5:15 pm in Council Chambers or by Zoom
  - b. Tuesday, January 10, 2023, work session - PLANCorry update, 5 pm in Council Chambers or by Zoom
  - c. Monday, January 16, 2023, regular meeting, 7 pm in Council Chambers or by Zoom
- 12. ADJOURNMENT**

**From:** [Thomas Blair](#)  
**To:** [Samantha Vollentine](#); [Joanne Smith](#)  
**Subject:** Municipal Authority Vacancy  
**Date:** Tuesday, December 20, 2022 7:26:10 PM

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Please accept this letter of interest for the vacancy on the Corry Municipal Authority. I believe you have my resume from December 2021.

This is a summary of my qualifications:

BS Biology, Grove City College

Served 4 1/2 years as a U S Navy officer.

Served 10 years on Corry City Council, 6 as a council member, 4 as mayor.

Employed for 12 1/2 years by Pennsylvania Department of Environmental Protection in the Drinking Water program. I was licensed to operate the largest water plants in the Commonwealth with 9 of 14 sub classes of water treatment, also licensed in distribution systems.

Currently retired.

December 30, 2022

Michael Largenticha  
19051 Hillcrest Dr.  
Corry, PA.16407

Dear Mayor, City Council,

The purpose of this letter is to express my interest in serving on one of the opening on a city boards, commissions or committees. I have not expressed a particular city boards, commissions or committees because I may not fit some requirement of those open position, however where I might be of some help and qualify I would like to be considered.

Thank You

Michael Largenticha

**JOANNE M. SMITH**  
City Administrator

**MICHAEL E. BAKER**  
Mayor

**SAMANTHA M. VOLLENTINE**  
Executive Assistant

**WILLIAM J. ROCHE**  
Deputy Mayor & Finance and Accounts

**LEVI G. KELLY**  
City Treasurer

**JEFFREY T. FIKE**  
Streets and Public Improvements

**LAURA L. THOMAS**  
City Clerk

**KRISTEN D. LINDSTROM**  
Parks and Public Property

**MICHAEL P. CHERRY**  
Police Chief

**ANDREW H. SPROVERI**  
Public Safety

**JERRED A. HODAK**  
Fire Chief

**PHILLIP A. CONKLIN JR.**  
Zoning/Code Compliance Officer

# City of Corry

100 SOUTH CENTER STREET  
CORY, PENNSYLVANIA 16407-1993  
PHONE 814 663-7041  
FAX 814 664-4912  
EMAIL [jsmith@corrypa.gov](mailto:jsmith@corrypa.gov)



January 3, 2023

Re: CREMA Delegates

Effective January 3, 2023 for a period of one year, the

City of Corry delegates to the Conelway Regional  
(Municipality)

Emergency Management Agency are as follows:

	NAME	ADDRESS	PHONE	EMERGENCY PHONE
<b>VOTING DELEGATE</b>	Andrew Sproveri Director of Public Safety	1139 Mead Ave Corry, PA 16407	C: (814) 462-9392 H: (814) 664-9522	Same
<b>ALTERNATE DELEGATE</b>	Jerred Hodak Fire Chief	1025 E Main St Corry, PA 16407	(814) 462-4723 (814) 964-9561	Same

I hereby certify the City of Corry has authorized these  
(Legislative Body)

delegates at their organization meeting held January 3, 2023.  
(Date)

Laura L. Thomas, City Clerk      January 3, 2023

Laura L. Thomas  
Printed Name

Immediately following annual organization, the municipal secretary/city clerk is to forward this certification to the CREMA secretary by e-mail to [conelwayema@yahoo.com](mailto:conelwayema@yahoo.com) or by mail to Wayne Township, 17395 Sciota Road, Corry 16407.

**CITY OF CORRY**

**RESOLUTION**

**23-01**

Presented by: Mayor Baker

**A RESOLUTION OF THE CITY OF CORRY APPROVING THE APPOINTMENT OF DELEGATES TO REPRESENT THE CITY OF CORRY ON THE ERIE COUNTY TAX COLLECTION COMMITTEE.**

**WHEREAS**, Act 32 ss 505(b) requires the governing bodies of school districts, townships, boroughs and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to their Tax Collection Committee (TCC) representatives, and

**WHEREAS**, The purpose of this resolution is to appoint the required delegates, and

**WHEREAS**, The appointed individuals have consented to this appointment.

**NOW THEREFOR BE IT RESOLVED** by the City Council of the City of Corry that the following individuals are re-appointed as TCC delegates for the City of Corry:

- |    |                                 |                 |
|----|---------------------------------|-----------------|
| 1. | Primary Voting Delegate         | Joanne M. Smith |
| 2. | First Alternate Voting Delegate | ECTCC Chairman  |

**AND RESOLVED**, that if the primary voting delegate cannot present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting.

**AND FURTHER RESOLVED**, these appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon as thereafter possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Adopted this 3<sup>rd</sup> day of January, 2023.

Attest:

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Laura L. Thomas, City Clerk

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Michael E. Baker, MAYOR