



**Board Members In Attendance:** Brock Allen, Tim Thomas, Tina Freeman, Charles Gray, Logan Hunt

**Guests In Attendance:**

**Meeting Called to Order:** at p.m. by

**Public Comment Regarding Items on the Agenda**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Approval of Minutes - 1<sup>st</sup> 2<sup>nd</sup> Pass/Fail**

**New Business**

- GUEST: Mrs. Misty Weber, Virtual Academy & STEM Program Administrator Warren County School District
  - Discuss cooperation between WCSD and CLA for youth pilot training
- \$64,528 request submitted to fund local share for apron and lighting rehabilitation
- Discussion of City of Corry needs for petition CCAA to supply

**Old Business**

- Legal Representation – Additional lawyers individually contact
  - Notice is hereby given that the City of Corry Airport Authority is accepting sealed request for qualifications for the position of Authority Solicitor. Please include knowledge of aviation law practice, municipal government, experience advising other local government entities, legal experience and education, and a proposal of fees. All applicants must be PA Aviation Bar qualified lawyer or have a formal agreement with PA Aviation Bar qualified lawyer for purposes of collaboration on an ongoing basis. RFQ's must be marked "Solicitor Sealed RFQ – City of Corry Airport Authority" and received no later than 5:00 p.m. on Tuesday, June 9, 2023 at: Impact Corry, 4 South Center Street, Corry Pennsylvania 16407. RFQ's received will be opened publicly at 4:00 p.m. June 13, 2023 at Airport Authority's monthly meeting. The Authority reserves the right to accept or reject all RFQ's. Only attorneys currently licensed to practice law in Pennsylvania may respond to this RFQ.
- Airport Events
  - Newsletter to notify tenants to in advertise in process
  - Feedback on FAA events document revision for use – Tim Thomas & Logan Hunt
  - Kiwanis open to participating this year - Rotary will be able to participate next year
    - Kiwanis suggested July
  - August 5 – Poker Run to end in Corry
    - Logan Hunt and Tim Thomas will discuss route

- Airport Manager and FBO contracts – Advised not to sign contracts until we have ownership
- Amber/White light - Lester update on Morgantown project timeline and availability
- Spring Creek Supervisors – getting a new meeting set
- Report: school district best dates for trip to aeronautics school in Ohio – June 20th
- Update: City of Corry expediting:
  - Service contract signed
  - Strategic plan approved
  - Executive Summary approved
  - Tina Freeman approved as authority member
  - Court Petition shared with Authority
  - City Administrator connected with FAA for scheduling safety and drone enforcement training
- Email addresses – discussion
- Good of Order

#### **Public Comment Regarding any Airport Related Topic**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Meeting Adjourned:** p.m. by

#### **Executive Session:**

- As needed

#### **Pending / Tabled**

- Legal Representation – Opening bids in June
- Pollution Insurance – Inviting in insurance agents to review
- Background Check Documents approved by & contract signed w/ EC Airport Police - Brock
  - Once Complete: Institute background checks and new lease process
- T-Hangar built in 2004 and not owned by the airport and not maintained – lease has not been paid – Once BOA releases airport to Airport Authority, Authority must investigate filing for possession
- Old Point of Purchase system was installed in 2000, doesn't take Mastercard and failing. Machine should be updated
- Progress on relining of Jet A Fuel Tank
- Zelenople rates \$.63/sq' - yearly
- FAA meeting update
  - PennDOT Report Update
  - Signage

#### **Airport Authority Meetings ahead for 2023:**

- June 13, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- June 27, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- July 11, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- July 25, 2023, 4:00 p.m. – 4 South Center Street – Work Session

- August 8, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- August 22, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- September 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- September 26, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- October 10, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- October 24, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- November 14, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- November 28, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- December 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- December 19, 2023, 4:00 p.m. – 4 South Center Street – Work Session