

Board Members In Attendance: Tim Thomas, Charles Gray, Logan Hunt

Guests In Attendance: Rebekah Wallace

Meeting Called to Order: at 4:04 p.m. by Chuck Gray

Public Comment Regarding Items on the Agenda

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

[No Comment](#)

Minutes [M LH, 2nd TT – pass](#)

Old Business

- Review Insurance bids
- [Will make a spreadsheet comparing coverage and cost](#)
- Legal Representation – Review/approve RFQ for Legal Representation – Proposed Language Below:
 - PUBLIC NOTICE
 - Notice is hereby given that the City of Corry Airport Authority is accepting sealed request for qualifications for the position of Authority Solicitor. Please include knowledge of aviation law practice, municipal government, experience advising other local government entities, legal experience and education, and a proposal of fees. All applicants must be PA Aviation Bar qualified lawyer or have a formal agreement with PA Aviation Bar qualified lawyer for collaboration for the City of Corry Aviation Authority. RFQ's must be marked "Solicitor Sealed RFQ – City of Corry Airport Authority" and received no later than 5:00 p.m. on Tuesday, June 9, 2023 at: Impact Corry, 4 South Center Street, Corry Pennsylvania 16407. RFQ's received will be opened publicly at 4:00 p.m. June 13, 2023 at Airport Authority's monthly meeting. The Authority reserves the right to accept or reject all RFQ's. Only attorneys currently licensed to practice law in Pennsylvania may respond to this RFP.
- [M TT, 2nd LH – pass to advertise for representation](#)
- Airport Events - June 18th will not work for Rotary and Kiwanis – waiting for best date from them.
 - [June 18](#) – Fly in breakfast – Rotary and Kiwanis (Logan will follow up to get details set
 - Propose Rotary and Kiwanis get proceeds from breakfast – Authority gets proceeds from helicopter/airport rides
 - Propose this as our kick-off event for the airport business plan
- [Still waiting for response](#)
- [Approach Masonic Lodge for small game of chance.](#)
- [\\$750/balloon for them to appear here](#)
- [Invite Representative Kelly for October Event – Business Plan - Transfer](#)
- School district best dates for trip to aeronautics school in Ohio. – June 20th – Hi-Ed in, waiting for CASD, who from authority could make it?
- [HiEd in, Authority in, waiting for school district confirmation](#)
- Update City of Corry meeting – On schedule for May 15th for vote on requests
- [Looking forward to vote going forward – Requests are in](#)

New Business

- Photos for newsletter – newsletter feedback
- Took photos
- May 11 Meeting update with group – Attorney Gornall
- Meeting postponed until May 17th.
- BOA/FAA meeting – Meeting has not occurred – They have asked the City to furnish needed documents – We sent the documents we have, but they need the transfer. Working on this with the City.
 - Updated Anthony McCloskey, Nick Barber, Matthew Johnson, and Rick Harner after May 11 meeting with Attorney Gornall – Let them know how we are proceeding
- Erie Airport Update – meeting
- Our pilot training will dovetail with work being done to vitalize the Erie Airport as a pilot talent pipeline is important to carriers.
- Good of Order

Public Comment Regarding any Airport Related Topic

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed
[No Comment](#)

Meeting Adjourned: 5:10 p.m. by Chuck Gray

Executive Session:

- As needed

Pending / Tabled

- Meeting with Warren County School District
- Spring Creek Supervisors meeting report re: Airport Hazard Zone - rescheduling
- Amber/White light domes estimates
 - Feedback from PennDOT BOA regarding waiver re: ½ amber done
 - Lester update on Morgantown project timeline and availability of amber domes and any other lighting or bulbs that may help us
- Background Check Documents approved by & contract signed w/ EC Airport Police - Brock
 - Once Complete: Institute background checks and new lease process
- T-Hangar built in 2004 and not owned by the airport and not maintained – lease has not been paid – Once BOA releases airport to Airport Authority, Authority must investigate filing for possession
- Old Point of Purchase system was installed in 2000, doesn't take Mastercard and failing. Machine should be updated
- Progress on relining of Jet A Fuel Tank
- Zelenople rates \$.63/sq' – yearly – make certain that utilities are separate
- FAA meeting update
 - PennDOT Report Update
 - Spring Creek Township – Airport Hazard Zone
 - City to Schedule safety and civil response training
 - Signage

Airport Authority Meetings ahead for 2023:

- May 23, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- June 13, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- June 27, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- July 11, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- July 25, 2023, 4:00 p.m. – 4 South Center Street – Work Session

- August 8, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- August 22, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- September 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- September 26, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- October 10, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- October 24, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- November 14, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- November 28, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- December 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- December 19, 2023, 4:00 p.m. – 4 South Center Street – Work Session