

**Board Members In Attendance:** Brock Allen, Tim Thomas, Charles Gray, Logan Hunt

**Guests In Attendance:** Rebekah Wallace, Nick Barber, Tina Freeman

**Meeting Called to Order:** at 3:58 p.m. by Brock Allen

**Public Comment Regarding Items on the Agenda**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Old Business**

- Legal Representation – Review and approve RFQ for Legal Representation
- Readvertise and turn in final bill from Nathaniel Schmidt to City of Corry for payment– CG 1<sup>st</sup>, LH 2<sup>nd</sup> - pass
- Airport Events - Need to advise all tenants (process?)
  - Feedback on FAA events document revision for use – Tim Thomas & Logan Hunt
  - Tabled until next meeting
  - **June 18** – Fly in breakfast – Rotary and Kiwanis (Logan will follow up to get details set
    - Propose Rotary and Kiwanis get proceeds from breakfast – Authority gets proceeds from helicopter/airport rides
    - Propose this as our kick-off event for the airport business plan
    - Make invitation list
    - Logan Hunt will update
    - Event request submitted
  - Checking to see if June 18<sup>th</sup> will be agreeable to use June 18. Dick Farber, Roger Burlingame, Rob Slick
  - \$50 for hangar usage rental
  - \$50 for helicopter and plane rides - pilots donate back, but do not have commitment
  - **July 15** – Drag Races\*
  - **July 16** – Drag Races Rain Date\*
  - **August 5** – Poker Run to end in Corry
    - Logan Hunt and Tim Thomas will discuss route
    - Submit Event request
  - **September 9** – Fly in camping / band / stargazing
  - Potential to bring in balloons - \$700 - \$800 sponsorship pays for propane, stay, etc.
    - **Sept. 8<sup>th</sup>** in the evening
    - Event request submitted
    - **October 6<sup>th</sup>** evening – First Friday / Climax & Corsets Innovation Festival
    - Template to review and discuss
    - STOR Competitions
    - Submit Event request
  - **September 16** – Drag Races\*
  - **September 17** – Drag Races Rain Date\*
  - \* Already have event requests submitted – scheduled to be voted on April 18<sup>th</sup>.
- Overall need to make certain that fuel pumps are not blocked during events

- Check with Elks, Fire Department, other local groups that might have a games of chance permit to do 50/50s at events
- Need to send list of events to tenants – include upcoming changes, background checks, letter from the president, etc.
- Send newsletter to surrounding airports, ForeFlight, etc.
- Duties / responsibilities retreat discussion
  - Feedback from Lester Zook on draft responsibilities
  - Tim and Logan will meet with Lester
- Amber/White light domes estimates
  - Feedback from PennDOT BOA regarding waiver re: ½ amber done
  - Lester update on Morgantown project timeline and availability of amber domes and any other lighting or bulbs that may help us
- BOA/FAA meeting Update
  - Feedback from meeting with Anthony McCloskey, Nick Barber, Matthew Johnson, and Rick Harner, Tim Thomas
  - Have been unable to get meeting. But we have submitted all the documents we have completed that are needed for transfer. Still one that isn't done.
- Spring Creek Supervisors meeting report re: Airport Hazard Zone
  - Chuck will reschedule
- Report: school district best dates for trip to aeronautics school in Ohio
  - Chuck will get scheduled
  - Fundamentals interested – coach him a bit – match simulator with three active planes – how will plane get here? Logan will touch base with Fundamentals – gap analysis
- Update: City of Corry expediting:
  - Signing of service contract between City of Corry and Corry Lawrence Airport Authority
  - Submission of Court Petition for Airport Transfer to City of Corry Airport Authority
  - Send third letter to city to request expediting the transfer process.
- Update: Authority board member appointment – Tina Freeman
  - Still waiting on City to vote.

#### **New Business**

- Good of Order
- Insurance bids have been received - will present at next meeting
- Nick Barber gave a rundown on funds and funds likely to be lost if we don't move more rapidly on transfer – CARES, Non-Primary, Bill

#### **Public Comment Regarding any Airport Related Topic**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Meeting Adjourned:** 5:20 p.m. by Brock Allen

#### **Executive Session:**

- None

#### **Pending / Tabled**

- Pollution Insurance – Still waiting on quote
- Background Check Documents approved by & contract signed w/ EC Airport Police - Brock
  - Once Complete: Institute background checks and new lease process
- Hangar proposal from Logan Hunt – May 2023
- Remove from agenda

- T-Hangar built in 2004 and not owned by the airport and not maintained – lease has not been paid – Once BOA releases airport to Airport Authority, Authority must investigate filing for possession
- Old Point of Purchase system was installed in 2000, doesn't take Mastercard and failing. Machine should be updated
- Progress on relining of Jet A Fuel Tank
- Zelianople rates \$.63/sq' – yearly
- Must make certain that we have utilities separately
- FAA meeting update
  - PennDOT Report Update
  - Spring Creek Township – Airport Hazard Zone
  - City to Schedule safety and civil response training
  - Signage
  - Meeting with Ohio School district – road trip – dates

**Airport Authority Meetings ahead for 2023:**

- May 9, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- May 23, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- June 13, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- June 27, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- July 11, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- July 25, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- August 8, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- August 22, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- September 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- September 26, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- October 10, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- October 24, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- November 14, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- November 28, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- December 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- December 19, 2023, 4:00 p.m. – 4 South Center Street – Work Session