

**Board Members In Attendance:** Brock Allen, Tim Thomas, Charles Gray, Logan Hunt

**Guests In Attendance:** Lester Brock, Rebecca Wallis, Mark Leofsky

**Meeting Called to Order:** at 9:30 a.m. by Brock Allen

**Public Comment Regarding Items on the Agenda**

- None

**Approval of Minutes** - 1<sup>st</sup> TT 2<sup>nd</sup> LH Pass

**Approval of Financials** - 1<sup>st</sup> CG 2<sup>nd</sup> TT Pass

**Old Business**

- Legal Representation – Nathaniel Schmidt – *Executive Session*
- Airport Events – Pass off printed report to Logan and Tim
  - They will review and return to full board
  - **June 18** – Fly in breakfast – Rotary and Kiwanis (Logan will follow up to get details set
    - Propose Rotary and Kiwanis get proceeds from breakfast – Authority gets proceeds from helicopter/airport rides
    - Propose this as our kick-off event for the airport business plan – make invitation list
    - Logan will follow up with Roger Burlingame (Rotary) and Rob Slike
  - **July 15** – Drag Races\*
  - **July 15** – Drag Races Rain Date\*
  - **August 5** – Poker Run to end in Corry
    - Logan and Tim will plot route and get back
  - **September 9** – Fly in camping / band / stargazing
  - Potential to bring in balloons - \$700 - \$800 sponsorship pays for propane, stay, etc.
    - **Sept. 8<sup>th</sup>** in the evening
    - FIRST FRIDAY / CLIMAX & CORSETS FESTIVAL – **October 6<sup>th</sup>** evening
    - Logan will get a template from his uncle for us to look further
  - **September 16** – Drag Races\*
  - **September 17** – Drag Races Rain Date\*
  - Will need to make event requests
  - \* Already have event requests submitted – scheduled to be voted on April 18<sup>th</sup>.
- Airport economic impact discussion with City of Corry council was cancelled
  - City's schedule is packed. They will review the economic data in the business plan and reach out to us if they want further information
- Duties / responsibilities retreat discussion – further steps?
  - Sending revised duties to Lester for input – goal would be that duties commence upon transfer of airport to the authority.
- Amber/White light domes estimates
  - Nancy Morrison received bids from \$6,376.50 to \$8,584.20
  - Asked PennDOT BOA for waiver for dome on lights until 2024 light project
  - Lester was in contact with Morgantown who have a grant to replace lights – they may be able to furnish dome lights they are removing to us for very little financially. Lester will

touch base to see timeline for project and confirm if we may have the domes. Also asked to check to see if other lighting equipment or bulbs they are getting rid of that may help us limp through until 2025.

- BOA/FAA meeting Update
  - Waiting for a meeting time with Anthony McCloskey, Nick Barber, Matthew Johnson, and Rick Harner to discuss drop dead dates for transfer of the airport so we may begin planned airport project on schedule this year and not lose the funding or the project.
  - Tim Thomas asked to join in that meeting.
  - Nick Barber will refresh the question of setting a meeting time to move it along.
  - Will be meeting with Spring Creek supervisors on April 20<sup>th</sup> with .kmg files supplied by the FAA – goal is to restrict as little space as possible for Airport Haard Zone to allow to pass.
  - Brock Allen added that cellular towers may be unlikely as the market is moving from 4G to 5G and 5G uses smaller, lower devices.
  - Discussing with school district best dates for trip to aeronautics school in Ohio
- Request City of Corry consider and expedite the following:
  - Signing of service contract between City of Corry and Corry Lawrence Airport Authority
  - Submission of Court Petition for Airport Transfer to City of Corry Airport Authority
  - Will send letter today

### New Business

- Replacement authority member recommendation
  - Two candidates were identified. Bill Lavery and Tina Freeman. Bill Lavery withdrew his candidacy, happy that we had another recruit willing to do the work. Bill said he would be happy to help the airport going forward with projects and potentially membership at a later date.
  - Authority members discussed Tina’s stellar financial qualifications and personal knowledge of her work ethic.
  - Board unanimously voted to recommend Tina Freeman as fifth authority member and Treasurer of Airport Authority to the City of Corry. Letter will be sent today.
  - 1<sup>st</sup> CG 2<sup>nd</sup> TT Pass
  - To accommodate members of the authority, meetings were kept on the same dates and at Impact Corry, but moved to 4 p.m. Notifications will be going out.
- Good of Order

### Public Comment Regarding any Airport Related Topic

- None

Meeting Adjourned: 10:07 a.m. by Brock Allen

### Executive Session:

#### 08. Executive sessions.

(a) Purpose.--An agency may hold an executive session for one or more of the following reasons:

(1) To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.

## Pending / Tabled

- Pollution Insurance – Still waiting on quote
- Background Check Documents approved by & contract signed w/ EC Airport Police - Brock
  - Once Complete: Institute background checks and new lease process
- Hangar proposal from Logan Hunt – May 2023
- T-Hangar built in 2004 and not owned by the airport and not maintained – lease has not been paid – Once BOA releases airport to Airport Authority, Authority must investigate filing for possession
- Old Point of Purchase system was installed in 2000, doesn't take Mastercard and failing. Machine should be updated
- Progress on relining of Jet A Fuel Tank
- FAA meeting update
  - PennDOT Report Update
  - Spring Creek Township – Airport Hazard Zone
  - City to Schedule safety and civil response training
  - Signage
  - Meeting with Ohio School district – road trip – dates

## Airport Authority Meetings ahead for 2023:

- April 25, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- May 9, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- May 23, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- June 13, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- June 27, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- July 11, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- July 25, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- August 8, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- August 22, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- September 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- September 26, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- October 10, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- October 24, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- November 14, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- November 28, 2023, 4:00 p.m. – 4 South Center Street – Work Session
- December 12, 2023, 4:00 p.m. – 4 South Center Street – Board Meeting
- December 19, 2023, 4:00 p.m. – 4 South Center Street – Work Session