



**Board Members In Attendance:** Brock Allen, Tim Thomas, Charles Gray

**Guests In Attendance:** \_\_\_\_

**Meeting Called to Order:** at a.m. by

**Public Comment Regarding Items on the Agenda**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Approval of Minutes - 1<sup>st</sup> -- 2<sup>nd</sup> -- Pass / Fail**

**Approval of Financials - 1<sup>st</sup> -- 2<sup>nd</sup> -- Pass / Fail**

**Old Business**

- Legal Representation – Nathaniel Schmidt – meet board and observe meeting
- Airport Events
  - Create event usage application and process – volunteers to help?
  - Downloaded “Airport Response to Events” – Strong checklist to adapt to our needs
    - Posted on shared document drive
    - Already identified needs: rental and property preparation costs, event insurance, list of fees for services, porta potties, notify all shareholders,
- FAA meeting update
  - PennDOT Report Update
  - Spring Creek Township – Airport Hazard Zone
  - City to Schedule safety and civil response training
  - Signage
  - Meeting with Ohio School district – road trip – dates?
- Airport economic impact discussion with City of Corry council was postponed – Now April 4 @ 5:15
- Request City of Corry consider and expedite the following at their public meeting March 20, 2023
  - City of Corry Airport Authority replacement member approved
  - Signing of service contract between City of Corry and Corry Lawrence Airport Authority
  - Submission of Court Petition for Airport Transfer to City of Corry Airport Authority

**New Business**

- Accept resignation letter from Ben Kafferlin
- Replacement authority member recommendation
- Set date for event to introduce new plan, authority, community celebration
- Duties / responsibilities retreat – two board members – Deb will be facilitating April 5 10:30 – 12:30
- Good of Order

**Public Comment Regarding any Airport Related Topic**

- Sign in with name and address for recording purposes – Those signed up will be called on for comment in the order they have signed

**Meeting Adjourned:** a.m. - 1<sup>st</sup> -- 2<sup>nd</sup> -- Pass / Fail

**Executive Session:**

- To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.

**Pending / Tabled**

- Pollution Insurance – Still waiting on quote
- Background Check Documents approved by & contract signed w/ EC Airport Police - Brock
  - Once Complete: Institute background checks and new lease process
- Hangar proposal from Logan Hunt – April 2023
- T-Hangar built in 2004 and not owned by the airport and not maintained – lease has not been paid – Once BOA releases airport to Airport Authority, Authority must investigate filing for possession
- Old Point of Purchase system was installed in 2000, doesn't take Mastercard and failing. Machine should be updated
- Progress on relining of Jet A Fuel Tank
- Airport Schedule of Events

**Airport Authority Meetings ahead for 2023:**

- April 11, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- April 25, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- May 9, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- May 23, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- June 13, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- June 27, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- July 11, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- July 25, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- August 8, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- August 22, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- September 12, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- September 26, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- October 10, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- October 24, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- November 14, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- November 28, 2023, 9:30 a.m. – 4 South Center Street – Work Session
- December 12, 2023, 9:30 a.m. – 4 South Center Street – Board Meeting
- December 19, 2023, 9:30 a.m. – 4 South Center Street – Work Session